**Student Response to Academic Integrity Charge**

**1. Student Case Information**

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| Your name: |  |
| Today’s date: |  |
| Course name: |  |
| Instructor’s name: |  |
| **Required: Cell phone or other phone number that we can use to reach you quickly**: |  |

**2. Response to the Charge** (Check the relevant box below.)

\_\_\_\_\_\_ I admit that my actions constituted a violation of Syracuse University’s Academic Integrity Policies

 and Procedures.

\_\_\_\_\_\_ I deny that my actions constituted a violation of Syracuse University’s Academic Integrity Policies

 and Procedures.

**3. Explanation of Your Response to the Charge**

*Explain why you admit or deny the violation. If your response in this form differs from the response you gave during your interview, say so and explain this change.*

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|  *(The box below will expand as you type)* |
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**4. Response to the Proposed School or College Non-Grade Sanction(s)** (Check the relevant box below.)

*The minimum School/College non-grade sanction for any student found in violation is the Letter of Reprimand for a Level 1 charge; students who accept a Level 1 charge must also accept the Letter of Reprimand.*

*\_\_\_\_\_* I accept the proposed School or College non-grade sanction(s).

\_\_\_\_\_ I contest the proposed School or College non-grade sanction(s).

**5. Response to the Instructor’s Proposed Grade Sanction(s)** (Check the relevant box below.)

*When a violation is upheld, the instructor applies the grade penalty s/he proposed in filing the case. A student who admits an academic integrity charge can contest the proposed grade sanction only if (i) that proposed sanction is a failing course grade, (ii) the violation has been classified as Level 1, and (iii) the course syllabus does not state that the instructor reserves the option to fail students for Level 1 violations.*

\_\_\_\_\_ I accept the instructor’s proposed grade sanction(s)

\_\_\_\_\_ I contest the instructor’s proposed grade sanction(s)

**6. Explanation of Response to the Proposed Sanction(s)**

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|  *(The box below will expand as you type)* |
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**7. Explanation of any mitigating circumstances that you would like panel members to consider in evaluating your academic integrity case. *Note: Students asking for consideration of mitigating circumstances are expected to provide evidence documenting those circumstances. For example, a student might submit a letter from a certified doctor or mental health professional to document significant health matters. Academic Integrity Panel members may also consider aggravating factors, such as evidence that a student lied, took other actions to mislead panel members, or otherwise misrepresented her or his case.***

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|   *(The box below will expand as you type)* |
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**FOR STUDENTS WHO WILL HAVE A HEARING ONLY**

**8. Please list any witnesses that you would like to attend your hearing:**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**