How to access your CLASS Online Tutoring/Committed Tutoring/Tutoring in Chinese/Supplemental Instruction session

1. Go to https://myslice.ps.syr.edu/ and use your SU NetID and password to log in.
2. Under “MySlice Applications” click “Blackboard @ SU”
3. Log in again using your SU NetID and password.
4. You will see on the upper right-hand side of the screen

   ![Blackboard Navigation Menu]

5. You will see a list of your organizations. If CLASS is offering online help in a course you are enrolled in you will see it here. To find out more information, please click on the link to the course you want more information on.

   - **AST 104 CLASS Online Tutoring** (not currently available)
   - **AST 104 CLASS Online Tutoring in Chinese** (not available)
   - **BIO 123 CLASS Online Tutoring** (not currently available)
   - **BIO 217/317 CLASS Online Tutoring** (not currently available)
   - **BIO 326 CLASS Online Supplemental Instruction**

6. When you go in, you will see an announcement that has the session days and times.

   **ACC 151 Online Tutoring**
   Hello Students,
   You have entered the Blackboard Organization for ACC 151 Online Tutoring. The sessions can be accessed by clicking on the link titled ‘ACC 15 Group Tutoring’ in the menu.
   
   Sunday: 4:30pm - 5:30pm
   Tuesday: 7:00pm - 8:00pm
   Wednesday: 5:30pm - 6:30pm

   Please note the following important details:
   1. All session times are in Eastern Daylight Time. Please visit The Time Zone Converter website for help calculating when these sessions will occur in your time zone.
   2. All sessions will be recorded for security purposes.
   3. If no students enter a session 15 minutes after its start time, the tutor is free to end the session and it will be closed to students.

7. On the left-hand side, you will see the image below. When you have a session, click on “ACC 151 Group Tutoring”.

   ![ACC 151 Online Tutoring Menu]

   - **ACC 151 CLASS Online Tutoring (ACC_151_CLASS Online Tutoring)**
   - Announcements
   - ACC 151 Group Tutoring
   - Help
8. The sessions will be formatted like the image below. If you are going to a session on Wednesday, click on “ACC 151 Tutoring on Wednesdays at 5:30 pm” to see when all the Wednesday sessions are.

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 151 Tutoring on Tuesdays at 7:00pm</td>
<td>3/24/20 - 4/29/20, 8:00 PM</td>
<td></td>
</tr>
<tr>
<td>ACC 151 Tutoring on Wednesdays at 5:30pm</td>
<td>3/25/20 - 4/22/20, 6:30 PM</td>
<td></td>
</tr>
<tr>
<td>ACC 151 Tutoring on Sundays at 4:30pm</td>
<td>3/29/20 - 4/26/20, 5:30 PM</td>
<td></td>
</tr>
</tbody>
</table>

9. Tutoring sessions will open 15 minutes before the start time indicated. Your tutor will guide you through the session on expectations, rules, and how to get the most out of your session.

If you have any questions or concerns, please contact CLASS@syr.edu.